

Unconfirmed minutes – subject to amendment/confirmation at the next meeting of the Police and Crime Panel

Sussex Police and Crime Panel

4 July 2016 – at a meeting of the Panel held at 10.30 a.m. at County Hall, Lewes.

Present:

David Simmons	Adur DC
Paul Wotherspoon	Arun DC
Emma Daniel	Brighton and Hove CC
Lee Wares	Brighton and Hove CC
Eileen Lintill	Chichester DC
Michael Jones	Crawley BC
Alan Shuttleworth	Eastbourne BC
Bill Bentley	East Sussex CC
Trevor Webb (1)	Hastings BC
Kate Rowbottom	Horsham DC
Tony Nicholson	Lewes DC
Norman Webster	Mid Sussex DC
Chris Saint (2)	Rother DC
Johanna Howell (3)	Wealden DC
Sandra James	West Sussex CC
Brad Watson OBE	West Sussex CC
Kevin Jenkins (4)	Worthing BC
Graham Hill	Independent
Peter Nightingale	Independent

- (1) Substitute for Warren Davies
- (2) Substitute for Eleanor Kirby-Green
- (3) Substitute for Claire Dowling
- (4) Substitute for Val Turner

Apologies for absence were received from Claire Dowling (Wealden DC), Eleanor Kirby-Green (Rother DC), Nigel Peters (WSCC) Rosalyn St Pierre (ESCC) and Val Turner (Worthing BC)

In attendance: Katy Bourne, Sussex Police and Crime Commissioner; Mark Streater, Chief Executive and Monitoring Officer of the Office of the Sussex Police and Crime Commissioner (OSPCC); Carl Rushbridge, Chief Finance Officer of the OSPCC; and Ninesh Edwards and Rachel Allan (Host Authority - West Sussex CC).

Election of Chairman

1. The Panel proposed and seconded Brad Watson as Chairman of the Panel for the forthcoming year. The appointment was agreed by the Panel.
2. Resolved – that Brad Watson is elected Chairman of the Sussex Police and Crime Panel for the ensuing year.
3. The Chairman welcomed both new and returning members to the Panel and advised that if members required any advice or support on the work of the Panel to please contact Ninesh Edwards.

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4. The Chairman thanked previous members of the Panel for their service. He further thanked Carl Rushbridge, Chief Finance Officer (OSPCC) for his work for the Panel and wished him well for his upcoming move.

Election of Vice-Chairman

5. The Panel proposed and seconded Bill Bentley as Vice-Chairman of the Panel for the forthcoming year. The appointment was agreed by the Panel.

6. Resolved – that Bill Bentley is elected Vice-Chairman of the Sussex Police and Crime Panel for the ensuing year.

Declarations of Interest

7. In accordance with the code of conduct members of the Panel declared the personal interests contained in the table below.

Panel Member	Personal Interest
Brad Watson	Member of Horsham Safety Partnership
Graham Hill	Volunteer at Victim Support charity
Dave Simmons	Chairman of Safer Communities Partnership, Adur and Worthing Vice-Chairman of Safer West Sussex Partnership
Bill Bentley	Chairman of East Sussex Safer Community Board
Paul Wotherspoon	Chairman of Safer Arun Partnership
Emma Daniel	Member of Brighton and Hove Safe in the City Partnership Board
Eileen Lintill	Member of Chichester Community Safety Partnership
Tony Nicholson	Chairman of Lewes Community Safety Partnership
Michael Jones	Chairman of Safer Crawley Partnership
Kate Rowbottom	Chairman of the Community Safety Partnership at Horsham
Warren Davies	Chairman of the Safer Community Partnership at Hastings
Lee Wares	Applicant to funding provided by the Commission on behalf of a Local Action Team
Norman Webster	Member of Mid Sussex Partnership
Alan Shuttleworth	Chair of Eastbourne Community Safety Partnership
Lee Wares	Applicant to Local Action Teams
Kevin Jenkins	Member of Adur and Worthing Safer Communities Partnership.

Minutes

8. Resolved – That the minutes of the meeting of the Sussex Police and Crime Panel held on 22 January 2016 be confirmed as a correct record.

Review of Panel Membership and Proportionality

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9. The Panel considered a report by the Clerk to the Panel which set out the political makeup of the Panel's constituent authorities (copy appended to the signed version of the minutes). The Panel was asked if it approved the appointment and reappointment of the independent co-opted members; if the County Councils in Sussex should provide a second representative; and the political affiliation of any additional County Council members.

10. Resolved – that the Panel agrees:

- 1) To renew the appointment of Mr Graham Hill, Independent Co-opted Member, to take effect immediately;
- 2) The appointment of Mr Peter Nightingale as an Independent Co-opted Member of the Panel for a one-year term, renewable for up to five years
- 3) To amend its Constitution to permit Independent Co-opted Members to have substitutes (per para 2.8);
- 4) The appointment of Ms Susan Scholefield as a substitute Independent Co-opted Member;
- 5) To invite both of East and West Sussex County Councils to appoint an additional local authority member (see para 2.16), for a one-year period of office; and
- 6) The appointment of a Liberal Democrat councillor from East Sussex County Council, and a United Kingdom Independence Party councillor from West Sussex County Council, to take effect immediately.

Public Question Time

11. The Chairman introduced the public question time which was an opportunity for members of the public to ask questions of the Panel and the Commissioner. No members of the public attended to ask a question.

12. The Chairman received a question in advance of the meeting from Mr Carrick of Peacehaven. He stated that he was a resident and home owner in Peacehaven and noted that he paid approximately 11% of his council tax for the Sussex Police and Crime Commissioner, which could equate in total across Peacehaven, Telscombe and East Saltdean to in excess of £1.5 million. However as there were no PCSOs and the nearest full time Police Station would be in Lewes, he asked how Sussex Police could justify this charge as value for money and what steps would they take to provide a proper service to the public to obviate drugs, petty crime and vandalism, which was on the increase. *The Commissioner thanked Mr Carrick for his question, and advised that at a recent inspection by Her Majesty's Inspectorate of Constabulary (HMIC), her office had been rated as one of the most cost efficient in the country, as well as having the forth lowest precept in the country. She added that she regularly challenged the Chief Constable through her month PAM meetings, and had also held numerous public engagement events throughout Sussex. She further advised that the new PCSO model would be rolled out today, which would lead to better flexibility, more enhanced powers and better resilience for the public.*

13. In relation to the above question, the Panel raised the following issues to the Commissioner:

- Concerns were raised by many Panel members to the changes in reduction of PSCOs across Sussex, specifically the loss of local knowledge and the

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complete loss in some areas of PCSOs as they would be based in larger towns. *The Commissioner explained that PCSOs would be provided with better technology which would allow them to be more responsive and flexible in order to service the greatest need. She added that the new teams would also build a local knowledge of areas throughout Sussex.*

- Panel members requested that the changes to PCSOs were reviewed at an appropriate time to ensure that the public was receiving a satisfactory service. *The Commissioner assured the Panel that she would continue to hold the Chief Constable to account and review any changes as necessary.*
- Concerns were also raised regarding the recruitment of PCSOs as there were a number of vacancies across Sussex. *The Commissioner advised the Panel that there had been a recruitment process, and that many new PCSOs were currently in training.*
- Members of the Panel felt that communication in some areas of Sussex in regard to the PCSOs changes had not been sufficient. *The Commissioner set out the communication that had taken place in specific areas, and the range of local engagement events that had occurred. She advised that there was a new community messaging service available and added that members to contact her office if they required further information.*
- The Panel queried the Commissioner's election promise towards more funding for neighbourhood policing. *The Commissioner assured the Panel this was one of her main priorities.*
- The Panel questioned the Commissioner on her estates management plan. *The Commissioner advised that she would ensure that estates would be managed and assessed where required, and that new technology would be embraced to ensure coverage across Sussex.*
- The Panel raised concern over hate crime reporting levels. *The Commissioner advised that it was difficult to get people to report hate crime, and she had recently funded a new hate crime app where public could easily report hate crime to a third party. She added that the status of a reported crime could also be tracked online.*
- Members of the Panel questioned what data and analysis would be used to ensure the new model of neighbourhood policing was effective. *The Commissioner assured members that she had access to all police data, and that she would also take public opinion into account.*

Police and Crime Commissioner Annual Report

14. The Panel considered the Commissioner's Annual Report (copy appended to the signed version of the minutes) which provided an update of the Commissioner performance against the priorities, objectives and measures as set out in the Police and Crime Plan for the period 1 April 2015– 31 March 2016. The report also provided information relating to the progress made by the Commissioner in 2015/16 across each of the four priority areas.

15. The Commissioner introduced the report. She advised the Panel that priority areas had been identified, but would change as work went forward. She confirmed that, even though she had a reducing budget, she had allocated £280K to supporting local projects, and that the same level of funding had been allocated to support community safety partnerships across Sussex.

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16. The Commissioner explained that she was encouraging the increase in reporting of crime, and added that the establishment of an Elder's Commission to hear the voice of older people had built on the success of the Youth Commission.

17. The Chief Finance Officer took the Panel through the financial report, as set out in the appendices to the report. He advised on the areas of underspend and overspend as part of the budget, and highlighted key areas to the Panel.

18. The Panel raised the following issues with the Commissioner:

- The Panel reiterated concerns regarding the changes to PCSOs in Sussex. *The Commissioner advised that she had listening to the Panel's concerns and would ensure that the new arrangements were reviewed. She added that the model had not been changed since its implementation, and with the nature of crime changing, it was important to have a robust model.*
- Members of the Panel highlighted the importance of road safety. *The Commissioner agreed with the Panel's concerns regarding road safety, and advised that Sussex Police had a focus on this area, specifically anti-social driving, working alongside the Sussex Safer Roads Partnership.*
- The continued support the Community Safety Partnerships was welcomed.
- It was confirmed that Sussex Police would not be able to claim a rebate for policing undertaken as part of Operation Bowdell (Shoreham Air Show crash).
- The Panel questioned the joint working that was being undertaken with Surrey Police. *The Commissioner explained that as part of the savings that she was required to find, more joint working would occur with Surrey which would achieve efficiencies.*
- The Commissioner assured the panel that the Safer in Sussex Community Fund was audited and all information was provided on the web.
- The Panel questioned whether PCSOs were allowed to attend local town and parish meetings. *The Commissioner explained that, as part of the new arrangements, PCSOs would not be able to attend all meetings, but that they could be invited to relevant meetings when necessary.*
- The Panel complemented a recent Sussex Police drug operation that had involved police dogs from Surrey Police.
- The Panel reiterated the importance of evidence and measurables in assessing changes to the policing model. *The Commissioner ensured the Panel that a whole suite of measures would be considered for the Police and Crime Plan 2017-21, but explained that targets would not be used.*
- Members of the Panel raised concern over the use of new technology, due to network issues in the more rural areas of Sussex. *The Commissioner explained that the emergency services used a separate mobile platform, and confirmed that all new staff were being trained in how to tackle cybercrime.*
- The Panel asked what was being done to improve the accessibility of the 101 telephone number. *The Commissioner explained that they were constantly*

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reviewing 101. She added that she was also looking to see what potential the police could make from S106 or CIL monies.

- The Panel requested if a visit could be arranged to see the Resolution Centre. *The Commissioner agreed to organise a visit for the Panel, subject to agreement with the Chief Constable.*
- Members of the Panel applauded the investment in body cameras and new technology, but questioned whether more statistics on response times could be included in future reports. *The Commissioner agreed to look into whether a link to response times could be provided in future reports to the Panel.*
- The Panel asked whether the Commissioner was satisfied that there was a consistent level of support for the victims of hate crime, and whether the new hate crime app was appropriate for people with learning difficulties. *The Commissioner explained that they were working to ensure a more consistent approach, and would examine the app in relation to its use by people with learning disabilities.*

19. The Chief Executive of the OSPCC took the Panel through the Police and Crime Plan 2017/21. He advised that a reference group had been established to work on the plan, and that the Panel would have an update on the Plan at its September 2016 meeting, and a final draft in January 2017. He added that there was an invitation for the Panel to have its own Working Group. The current membership of the Panel was Mr Watson, Mr Simmons and Mr Nicholson.

20. The Chairman requested that members of the Panel who would like to be on the Working Group volunteer after the meeting to officers of the host authority. Mr Wares (Brighton and Hove City Council) and Mr Knightingale volunteered.

21. Resolved – That the Panel accepts the Commissioner's Annual report, and asks that the Commissioner works with the Chief Constable to ensure that the local policing model does not lose sight of the local connection.

Annual Report from the Host Authority

22. The Panel considered the annual report from the Clerk to the Police and Crime Panel (copy appended to the signed copy of the minutes) which provided the annual budget report setting out the costs of the operation of the Panel over the course of the last year and a summary of the main achievements of the Panel.

23. Members of the Panel thanked the host authority for the training that had taken place, and from that training it was agreed that future meetings of the Panel should start later in order for a pre meeting for members to take place.

24. Resolved – that the Panel:

1. Notes the budget outturn for 2015/16.
2. Agrees that future meetings of the Sussex Police and Crime Panel commence at 11am, with a pre meeting at 10am.

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Police and Crime Panel Work Programme 2016/17

25. The Panel considered the Work Plan of the Panel for 2016/17 (copy appended to the signed minutes). The Chairman invited the Panel to make any comments on the topics highlighted in the Work Programme and make suggestions on any further topics that should be considered by the Panel.

26. Resolved – That the Panel agreed the Work Plan.

Quarterly Report of Complaints

27. The Panel received and noted a report providing an update on complaints received in the last quarter.

Written Questions

28. The Panel received and noted the schedule of written questions submitted prior to the meeting and the responses from the Commissioner's Office (copy appended to the signed copy of the minutes).

29. The Panel asked the Commissioner to provide comments on the Sussex wide review on the reporting of domestic violence.

Commissioner's Question Time

30. The Panel raised the following issues and questions of the Commissioner:

- The Commissioner confirmed she was unable to comment on reporting that a division tasked with spying on alleged extremists had been tracking political activities of Caroline Lucas MP, since an inquiry was currently underway
- The Panel questioned whether the level of PCSOs was acceptable in the interim of the new model being fully implemented. *The Commissioner explained that this was a period of change, and that after the model had been fully implemented, Sussex would have its full complement of PCSOs.*
- Following the EU referendum, the Panel asked if the Commissioner was confident that Sussex Police had done enough to encourage the reporting of hate crime. *The Commissioner confirmed that there had been no reported rise, but was aware of people's resistance in reporting, and that further work in encouraging reporting was being undertaken.*
- The Panel asked if the Commissioner regretting comments she made after the EU referendum, comparing it to the modern Peasant's Revolt. *The Commissioner explained that she was referring an uprising of the people, and that this comment was meant purely as a remark about a historic event that happened.*
- The Chairman asked for an update on the potential for the Sussex Police and Crime Commissioner to take over fire and rescue services. *The Commissioner explained that she had made contact with appropriate bodies, and was building a business case to assess this. Once this assessment had taken place, she was happy to share the results with the Panel.*

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31. The Panel agreed an adjournment at 13.15 p.m. Johanna Howell, Kevin Jenkins, Michael Jones, Tony Nicholson and Chris Saint, left the meeting at 12.45 p.m. The meeting reconvened at 2p.m.

Procedure to be followed at Confirmation Hearings

32. The Panel received and noted the procedure to be followed at confirmation hearings of the Panel (copy appended to the signed version of the minutes).

Confirmation Hearing for Chief Finance Officer

33. The Panel considered a report by the Police and Crime Commissioner concerning the proposed appointment of the Chief Finance Officer of the Office of the Sussex Police and Crime Commissioner. The Chief Executive of the Office of the Police and Crime Commissioner introduced the candidate, Iain McCulloch and explained the selection process to make the proposed appointment. The candidate answered questions on the following topics:

- Developing new skills;
- Examples of challenging the accepted wisdom of an organisation;
- What success in the role looked like;
- Key elements in achieving value for money;
- Building relationships with key external partners;
- Innovation;
- Financial challenges; and
- Advising the Commissioner against an unwise act.

34. The Panel thanked Carl Rushbridge, the departing Chief Finance Officer for his assistance and wished him well in the future.

Exclusion of Press and Public

35. Resolved – That under Section 100(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part I, of Schedule 12A, of the Act by virtue of the paragraph specified under the item and that, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information

Determination of recommendations to the Police and Crime Commissioner

Exempt: paragraph 1, Information about individuals

36. The Panel considered the appointment of the proposed Chief Finance Officer of the Office of the Sussex Police and Crime Commissioner and agreed to recommend that the proposed candidate be appointed. The Panel was content that the professional competence and personal independence of the candidate had been established.

Date of next meeting

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37. The next meeting date of 23 September 2016 was noted.

The meeting ended at 2.58 p.m.

Chairman

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Katy Bourne
Sussex Police & Crime Commissioner

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**Sussex
Police & Crime
Commissioner**

8 July 2016

Councillor Brad Watson
Chairman
Sussex Police and Crime Panel

Dear Cllr Watson,

Appointment of Iain McCulloch as Chief Finance Officer

Thank you for your letter dated 5 July setting out the decision of the Panel recommending my proposed candidate for the role of Chief Finance Officer, Iain McCulloch, be appointed.

I appreciate the swiftness of your response following the Panel meeting and I now intend to make a formal offer to Iain. I will keep you apprised of progress and notify you of his start date in due course.

Yours sincerely
Katy Bourne

Katy Bourne
Police & Crime Commissioner for Sussex

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Cllr Brad Watson OBE
Chairman
Sussex Police & Crime Panel
County Hall
West Street
Chichester
West Sussex
PO19 1RQ

5 August 2016

Dear Cllr Watson,

Annual Report 2015/16

Thank you for your letter dated 14 July 2016 following the Police & Crime Panel meeting on 4 July 2016. I note the summary points made by Panel members.

I can confirm the following in respect of the main recommendation from the meeting, as set out below:

The Panel recommends that the Commissioner works with the Chief Constable to ensure the local policing model does not lose sight of the local connection.

As previously explained to Panel members, the Chief Constable has developed the Sussex Local Policing Programme (LPP) in response to changes to policing priorities, demands and the changing nature of crime.

The LPP represents a transformational change to the previous policing model and will enable Sussex Police to operate more effectively and efficiently in the future by responding to incidents based on threat, risk and harm. I have supported the Chief Constable in the development of the LPP and endorsed the new model.

Now that implementation has begun, I am closely monitoring the roll-out of the LPP and holding the Chief Constable to account for its delivery through the following:

- Regular updates from the Chief Constable;
- Representative membership at the Sussex Police Local Policing Board;
- Scrutiny and challenge at monthly Performance & Accountability Meetings which are webcast live; and
- Feedback from continuous public consultation and engagement.

The Police, Effectiveness, Efficiency and Legitimacy (PEEL) assessment programme, delivered annually by Her Majesty's Inspectorate of Constabulary, will also monitor the implementation of the LPP in Sussex.

Katy Bourne
Sussex Police & Crime Commissioner

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**Sussex
Police & Crime
Commissioner**

I will continue to hold the Chief Constable to account for the delivery of the LPP and represent the views of members of the public. In particular, my ongoing challenge to the Chief Constable is that the new model must maintain public confidence and reassurance whilst delivering an effective and efficient police service.

As explained at last month's meeting, one of my new four policing and crime objectives for Sussex across 2017/21 is to *strengthen local policing*. I fully expect the LPP to play a pivotal role in achieving this and the other objectives set out in my Police & Crime Plan.

Where any other actions from the Panel meeting remain outstanding, I will ensure that my office responds to each of these individually.

Yours sincerely

Katy Bourne
Sussex Police & Crime Commissioner

To:	The Police & Crime Panel for Sussex
From:	The Police & Crime Commissioner for Sussex
Subject:	Medium Term Financial Forecast and Budget Timetable 2017/18
Date:	23 September 2016
Recommendations:	That the Police and Crime Panel note the content of the report

1.0 Introduction

- 1.1 This report sets out the latest budget planning assumptions for the financial year 2017/18. It also contains the Medium Term Financial Forecast (MTFF) covering the period up to 2021.
- 1.2 The MTFF takes into account the estimated implications of on-going and potential new commitments, as well as anticipated changes in funding and other cost pressures. It is based on previous Home Office and Treasury announcements, as well as local market intelligence.
- 1.3 Funding to Sussex Police from central government currently represents 65% of the overall budget.
- 1.4 The Home Office funding formula review announced last year was postponed and will not be implemented until 2017/18 at the earliest. This will change the way in which funding is allocated to police forces in England and Wales but as the impact for Sussex Police is not yet known.
- 1.5 The next announcement from central government is due in December 2016. Prudently, given previous reductions in core grant levels and current uncertainties above, the current MTFF continues to include a 1% reduction per annum in core revenue grant funding up to 2020/21.
- 1.6 The main changes to the medium term forecast since the budget for 2016/17 was approved in March 2016 are:
 - inclusion of an additional year of financial planning to 2020-21;
 - reserves plan updated following the final outturn for 2015/16
- 1.7 An ongoing review to assess the cost of change to enable future savings is underway – informed by the emerging detail from the Change Programme and savings plans.
- 1.8 The MTFF and budget planning assumptions for 2017/18 will be further updated between now and February 2017, when the final budget is expected to be approved by the Sussex Police & Crime Commissioner.

2.0 Savings

- 2.1 The approved existing MTF from 2016/17 to 2019/20 included a savings requirement of £35m. Against this requirement, a savings target of £42 million was agreed, to enable the balance to be used as either future investment in priority areas or as mitigation against any slippage in savings achieved.
- 2.2 Rolling forward the savings requirement for another year into 2020/21, based on existing assumptions on grant and funding levels, would result in further savings in 2020/21 of £7.7m – increasing the total savings requirement to £42.8m.

Estimated Savings Requirement 2016 to 2021

2016/17 £'000	2017/18 £'000	2018/19 £'000	2019/20 £'000	2020/21 £'000	Total £'000
11,753	8,742	7,149	7,695	7,681	42,806

2.2 A summary of the current savings plans are set out below.

Latest Savings Position

Savings Work Streams	2017/18 £000	2018/19 £000	2019/20 £000	2020/21 £000	Total £000
Specialist Crime (Capability Programme)	1,411	1,411	0	0	2,822
Operations Command (Future Savings)	985	985	0	0	1,970
Contact & Deployment:					
- <i>Quest Resourcing</i>	10	0	0	0	10
- <i>Communications Future Savings</i>	683	684	0	0	1,367
- <i>Front Office Future Savings</i>	117	118	0	0	235
Sub-total Contact & Deployment	810	802	0	0	1,612
Business Enablement:					
- <i>People Services</i>	574	574	0	0	1,148
- <i>Finance & Services</i> (Finance ERP and JTS savings)	60	60	0	0	120
- <i>Corporate Communications</i> (Joint Vetting, Change Delivery Branch, Corporate Development Department and Corporate Services Future savings)	256	318	0	0	574
- <i>ICT</i>	222	681	0	0	903
- <i>Estates</i> (Estates future savings and future workplace programme)	663	663	0	0	1,326
Sub-total Business Enablement	1,775	2,296	0	0	4,071
Local Policing:					
- <i>Local Policing Programme</i>	11,384	8,511	0	0	19,895
- <i>Criminal Justice (LPP)</i>	436	0	0	0	436
- <i>PCSO's (LPP)</i>	567	0	0	0	567
- <i>Custody (LPP)</i>	0	545	0	0	545
- <i>Fleet future savings</i>	47	47	0	0	94
Sub-total Local Policing	12,434	9,103	0	0	21,537
Other Savings Initiatives (Pay Allowances)	250	0	0	0	250
TOTAL SAVINGS	17,665	14,597	0	0	32,262
Savings Surplus/(Gap) brought forward from prior year	(1,466)	7,457	14,905	7,210	(1,466)
TOTAL SAVINGS PLAN IN YEAR	16,199	22,054	14,905	7,210	30,796
Savings Requirement Target	8,742	7,149	7,695	7,681	31,267
SAVINGS SURPLUS/(GAP)	7,457	14,905	7,210	(471)	(471)

2.3 The savings schedule includes the total savings expected from proposals which were agreed as part of the Local Policing Together Programme (joint services with Surrey Police) and enabler services (estates, fleet etc.) where a business case has been approved.

- 2.4 The planning assumption and target for these areas is a 20% savings target. Plans are currently scheduled to deliver savings to March 2019 which, if met, will deliver the majority of the savings requirement for the next four years. This provides opportunity to phase delivery of savings plans over a longer period if necessary, subject to further changes resulting from the funding formula review and/or additional cost pressures.
- 2.5 All budgets are being reviewed in order to identify further savings, particularly to address the current shortfall in 2016/17, including savings from existing programmes which can be brought forward. In addition, one off or on-going reductions to contingency budgets, capital financing or other discretionary funding are being explored. One-off use of reserves can also be considered, whilst ensuring a level of contingency remains to cover the overall uncertainty of future funding and additional cost pressures.
- 2.6 A comprehensive review of the savings programme is currently underway. This will focus on both the quantum of savings to be achieved in each work stream, as well as the phasing of the savings across each year in the MTFF. A recent change programme was solely dedicated to obtaining greater clarity on the least certain 'purple savings' included in the current plans. The outcome of these reviews will be reflected in the update to the MTFF as will any potential areas of underspend or overspending within the current years balanced 2016/17 overall budget.

3.0 Assumptions

- 3.1 Assumptions supporting the MTFF are set out Appendix 3. Some of the key assumptions are detailed below.
- 3.2 **Government grant** to individual police forces for 2017/18 will not be announced until December. Based on latest indications, a cash reduction of 1% has been included for 2017/18 and beyond. This does not account for any changes in the funding formula used to allocate the funding (see paragraph 1.4).
- 3.3 **Pay Inflation:** police officer and staff pay inflation is included in the MTFF at 1% from 2017 for 4 years.
- 3.4 **Non pay inflation** is based on the Bank of England Market CPI forecast rates and is included at 2% from 2017/18 for planning purposes. Different inflation rates will only be applied where there is a contractual commitment or specific market assessment.
- 3.5 **Precept:** the MTFF assumes a modest increase in tax base of 1% and a nil increase in precept each year. There has been no announcement on whether a council tax freeze grant will be payable in 2017/18. The MTFF assumes the precept freeze grant will be rolled into the main Police Grant and is therefore subject to the similar grant reduction assumptions (1%).
- 3.6 **National Insurance (NI):** A single tier state pension was implemented by central government from April 2016. Previously police officers and staff in the Police and Local Authority Pension schemes were opted out of higher rate NI contributions. The impact of this change was to increase employers NI

contributions from the previous 10.4% 'contracted out' rate to the new 13.8% 'contracted in' rate. This led to an estimated increase in costs of £4.7m in 2016/17 and subsequent years and is included within the MTFF.

- 3.7 **Police staff pension funding:** the police staff pension scheme is managed by West Sussex County Council (WSCC) and employer contributions are currently 18.4% of police staff pay. The latest triennial valuation review is underway and the results anticipated in December 2016 will be applied in April 2017. The current MTFF assumes continuation of a 1% increase per annum.
- 3.8 The following table sets out how changes in assumptions would impact on the MTFF and savings requirement. The key sensitivities are in relation to reductions in grant funding and agreed pay increases. Each +/-1% reduction in core grant funding would change the savings requirement by +/- £1.6m per year; the same change for pay increases would change the savings requirement by +/-£1.9m per year.

MTFF Sensitivity Analysis

	Movement	Value
Core Grant	1%	£1.6m
Precept	1%	£0.9m
Pay award	1%	£1.9m
Tax base	1%	£0.9m

4.0 Precept Options

- 4.1 In January 2016, when considering the Police and Crime Commissioner's proposed budget for 2016/17, the Police and Crime Panel supported a precept increase of 3.474%.
- 4.2 The increase to the Band D council tax for 2016/17 was £5 per household, making the total Band D council tax for Sussex £148.91. This is in line with government expectations laid out in the final 2016/17 Police Grant Report Q&A's which assumed all PCC's would maximise their precept to the 2%/£5 referendum limit each year.
- 4.3 As in previous years, the Police & Crime Commissioner has asked the Chief Constable to present a business case for any new investment required in 2017/18.

5.0 Risks

- 5.1 There is always the possibility of other issues affecting the MTFF and these will be regularly reviewed. Some key risks are set out in Appendix 4.
- 5.2 The outcome of the Comprehensive Spending Review (CSR) and any changes to the police funding formula are not known. However, based on previous announcements from the Home Office and Treasury the maximum impact is assessed as;

	% change	Value
Spending review	40%	£66m
Funding Formula	20%	£33m
Total	60%	£99m

- 5.3 The current MTFF assumes the level of grant reduction will be 1% (in real terms) or £2m. In the event that the worst case scenario of a 60% reduction in grant occurs, additional savings of £97m will need to be found, above the level already shown in the MTFF.

6.0 Capital

- 6.1 Proposals for an updated capital programme to 2020/21 are currently being developed. This is being overseen by a Joint Investment Board, which will review existing projects and consider new investment. A draft capital and investment programme will be prepared in November, together with proposed financing.
- 6.2 The current capital programme to 2019/20 is set out in the table below with a more detailed view attached at Appendix 5.

Current Capital Programme

	2016/17	2017/18	2018/19	2019/20	Total 2016-20
	£'000	£'000	£'000	£'000	£'000
ICT Strategy	5,923	4,197	1,283	1,256	12,659
Fleet Strategy	3,526	3,467	2,995	2,987	12,975
Core Operation Programmes	2,180	528	302	292	3,303
Major Change Initiatives	5,604	204			5,808
Estates Strategy	15,141	3,584	4,970	1,500	25,195
Asset Replacement Programme	550				550
Total Capital & Investments	32,924	11,980	9,550	6,035	60,489

7.0 Reserves

- 7.1 Reserves are maintained for general, specific and investment purposes. They provide the main financing source for the capital programme with capital receipts and investment reserves totalling nearly £33m estimated to be used to fund capital investment over the next three years.
- 7.2 A summary of current and forecast reserves is set out in Appendix 6 and summarised below:

	Estimated Balance as at year end			
Reserve	2016/17 £000	2017/18 £000	2018/19 £000	2019/20 £000
Investment	10,442	2,916	0	1,150
Single Purpose	17,054	16,775	14,990	14,990
Contingency & Risk	6,074	6,074	6,074	6,074
General	10,807	10,807	10,051	10,051

Total	44,377	36,572	31,115	32,265
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- 7.3 A formal review of reserves and the reserves policy will be undertaken in October for the Police and Crime Commissioner to agree as part of budget setting for 2017/18.

8.0 Conclusion

- 8.1 Based on the latest MTFF and current savings plans, it is forecast that a balanced budget can be achieved for 2017/18. However, the risks highlighted in this report should be noted, particularly in the context of £78m savings already achieved for the period 2010 – 2016.
- 8.2 The financial climate will remain uncertain and challenging throughout this upcoming CSR period (2016 – 2021). The position is kept under constant review, including using information provided by HM Treasury and the Home Office and will be further updated once announcements are made in November and December.

Recommended – that the Police & Crime Panel note the content of the report.

Peter Gillett
Interim Director of Finance
Sussex Police

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Appendices:

1. Medium Term Financial Forecast
2. Medium Term Financial Forecast Incremental Budget Changes
3. Medium Term Financial Forecast Planning Assumptions
4. Areas of Financial Risk 2017/18 and Beyond
5. Summary of the Capital Programme
6. Estimated Reserve Balances

Medium Term Financial Forecast

Chief Constable	2017/18 £000	2018/19 £000	2019/20 £000	2020/21 £000
Employees				
Police Officer Pay (incl. overtime)	128,406	130,661	132,931	135,221
Police Pension Employer Contributions	29,976	30,420	30,871	31,330
Total Police Pay	158,383	161,081	163,802	166,551
Police Staff Pay	69,494	71,591	73,736	75,931
LGPS Pension Deficit	1,233	1,233	1,233	1,233
PCSO Pay	8,707	8,981	9,262	9,549
Total Police Staff Pay	79,434	81,805	84,231	86,713
Other Employee costs	2,753	2,822	2,892	2,964
Total Pay Costs	240,570	245,708	250,925	256,228
Buildings & Premises	9,832	10,078	10,628	11,004
Transport Costs	5,217	5,348	5,481	5,618
IT & Communications	10,927	11,200	11,480	11,765
Other Supplies & Services	19,813	19,895	20,391	20,898
Total Non-Pay Costs	45,788	46,521	47,980	49,284
Cumulative Savings Target	(8,742)	(15,891)	(23,586)	(31,267)
Gross Operational Delivery Budget	277,616	276,338	275,319	274,246
Income	(22,427)	(22,427)	(22,427)	(22,427)
Specific Grants	(8,593)	(8,593)	(8,593)	(8,593)
Total Income and Grants	(31,021)	(31,021)	(31,021)	(31,021)
Net Operational Delivery Budget	246,595	245,318	244,298	243,225
Police and Crime Commissioner	2017/18 £000	2018/19 £000	2019/20 £000	2020/21 £000
Office of the PCC	1,218	1,253	1,289	1,326
Community Safety & Victims Services	3,584	3,584	3,584	3,584
Grant Income (Victims)	(1,949)	(1,949)	(1,949)	(1,949)
Financial Provisions	3,035	3,059	2,860	2,751
Transfers to/from Earmarked Reserves	0	0	0	0
Total PCC Retained Budget	5,888	5,947	5,784	5,712
TOTAL POLICE FUND	252,484	251,265	250,082	248,937
Funding Sources	2017/18 £000	2018/19 £000	2019/20 £000	2020/21 £000
Core Policing Grants	162,778	160,662	158,572	156,513
Council Tax Precept	89,707	90,604	91,510	92,425
NET BUDGET REQUIREMENT	252,484	251,265	250,082	248,937

Medium Term Financial Forecast Incremental Budget Changes

Incremental Budget Changes	2017/18 £000	2018/19 £000	2019/20 £000	2020/21 £000
Base Budget	254,977	252,484	251,265	250,082
Base Budget Changes	(1,237)	0	0	0
Pay Costs	5,838	5,095	5,173	5,260
Price Inflation	1,125	1,224	1,247	1,276
Cost Pressures	450	0	0	0
New Investments	73	(390)	92	0
Total Cost Increases	6,249	5,929	6,512	6,536
Gross Budget Requirement	261,226	258,413	257,777	256,618
Cumulative Savings Target	(8,742)	(7,148)	(7,695)	(7,681)
Net Budget Requirement	252,484	251,265	250,082	248,937

Funding Sources	2017/18 £000	2018/19 £000	2019/20 £000	2020/21 £000
Core Policing Grants	162,778	160,662	158,572	156,513
Council Tax Precept	89,707	90,604	91,510	92,425
NET BUDGET REQUIREMENT	252,484	251,265	250,082	248,937

Medium Term Financial Forecast Planning Assumptions

Assumption	2017/18	2018/19	2019/20	2020/21
Core funding changes	-1%	-1%	-1%	-1%
Specific Grants change	No Change	No Change	No Change	No Change
Council Tax Support Grant	-1%	-1%	-1%	-1%
Legacy Council Tax Freeze Grants	-1%	-1%	-1%	-1%
Tax base increase	1%	1%	1%	1%
Collection Surplus/(Deficit)	-	-	-	-
Pay award (Sept average)	1.0% - 1.25%	1.0% - 1.25%	1.0% - 1.25%	1.0% - 1.25%
Police staff pension contributions	1%	1%	1%	1%
Precept	0%	0%	0%	0%
General Price inflation	2%	2%	2%	2%
Investment Interest Returns	0.40%	0.40%	0.40%	0.40%
Employers NI Increase	No further increase	No further increase	No further increase	No further increase

Areas of Financial Risk 2017/18 and Beyond

Issue	Assumption	Comment
Maintaining & improving service performance levels	Resources sufficient to meet targets and priorities in the Local Policing Plan and Strategic Policing Requirement	The Chief Constable believes that there are sufficient resources to deliver future Police and Crime Plan priorities and Strategic Policing Requirement. However there remains risk from the cost of major operations including counter-terrorism, particularly if these are not fully funded nationally.
Pay and price budgets and establishment control	Provision for national pay awards ceiling of 1%. Staff turnover and increments based on detailed analysis of current staff profile and trends. General price inflation of 2%	The number of police officer leavers is difficult to predict but recruitment and promotions are managed during the year across the Force to match staffing need and resources to budget. Close corporate monitoring of the overall budget and management action to maintain financial discipline. Pay and price contingency is available to meet any unexpected increases in year.
Limits to Precept Increases	Precept planning assumption of a 0% increase.	The Localism Act 2011 gives a statutory obligation for council tax referendums to be held should a precept higher than prescribed be considered by the Police and Crime Commissioner (PCC). The Secretary of State for Communities and Local Government set the level above which a referendum would be required at 2%. Decisions on any increase to the precept are made by the PCC annually. Compared to other police areas across the country, Sussex has a low level of precept.
Grant Levels	Overall revenue grant reduction of 0.6% in 2016/17. Funding levels for 2016/17 are assumed to reduce by 1% cash pa to 2021 (25% real terms reduction). Changes to the grant formula may further reduce the level of grant payable.	2017/18 allocations are subject to the CSR (real term reductions up to 40% possible). Legacy council tax grants are included in core Home Office; allocation of this funding this could change in future years. Any change to the grant formula could have a significant impact on base funding (+/-20%).
Budget Estimates (Expenditure)	Provision for specific on-going cost pressures	The Chief Constable and his finance team will undertake a detailed examination of the budget estimates including all identified additional costs for 2017/18, supported by input and review by the PCC's Chief Financial Officer. Only spending pressures in future years that are known at this stage have been included in the Medium Term Financial Forecast (MTFF).
National IT Systems	Move to full cost charging without transfer of funding from Home Office.	Further potential costs related to the national changes to training and the creation of the national police college could continue in 2017/18.

Issue	Assumption	Comment
Local Policing Programme; Policing Together Programme and other cash releasing savings.	Savings requirement of £31m to 2020/21	Action plans to deliver savings from April 2017 are being finalised by Chief Officers and regular monitoring will be undertaken to track achievement of savings and ensure any additional action required is undertaken during the year. The achievement of savings in 2017/18 and beyond heavily depends on the delivery of savings from the Local Policing Programme and the Policing Together Programme (joint vision and services with Surrey Police). Wider blue light collaboration will contribute to the delivery of savings over the medium term.
Levels of reserves	Forecast to reduce over the term of the MTFF	Currently used to finance the capital programme and major change initiatives. It remains a risk that the level of reserves is adequate to meet unplanned demand.
Interest rates, investment and borrowing	Interest rates assumptions of 0.40% Borrowing at fixed rates.	Forecasts of investment income for 2017/18 onwards are based on estimated cash balances and interest rate forecasts as set out in the treasury management strategy. A prudent position has been adopted with regard to anticipating future increases in interest rates. At this stage, no borrowing has been planned to finance the capital programme in 2017/18 or beyond.
Income Assumptions	Income budgets reduced for specific items.	Some risk of achieving on-going level of income targets included in Divisional and Department budgets. This will be monitored during the year and appropriate action or mitigation agreed as necessary. Additional income may be received in-year due to unforeseen events. Budget adjustments will be requested where appropriate. The increase in firearms licence costs will provide additional income.
Policing of Gatwick Airport	Funding of £12.9m in 2017/18.	The existing public Services agreement for Policing Gatwick Airport expires on 31 March 2017. Negotiations are currently underway to renew this agreement for a further three years to 31 March 2020.
Reductions in security grants	Potential reductions in Airport and other security grants.	MTFF assumes that grants will continue at current level. If subsequently reduced, savings will be made to cover the reduction outside of core savings targets.
Operation Otter	Costs in excess of government grant to be met from Reserves or central reimbursement	The 2017 Labour Party Autumn Conference being held in Brighton is planned for. The scale of the operation is expected to be relatively low key and additional costs are not expected to be significant.
Public disorder	Additional cost of overtime and associated costs	Whilst action will be taken to mitigate the overtime and other additional costs relating to policing public order operations, significant costs may be incurred on anticipated events in 2017/18. It is proposed that in-year over-achieved savings will be used as a first source for funding, otherwise the public order contingency, other revenue budget and operational reserve provides potential sources of funding if necessary.
Operational Demands	Public Protection and Digital Forensics	Key operational pressures include continuing increase in demand and complexity of public protection cases (domestic abuse and vulnerable children/adults) plus changes in nature/type of evidence collection (more digitally based); requiring additional time/resource and cost to process.

Summary of the Capital Programme

	2016/17	2017/18	2018/19	2019/20	Total 2016-20
	£'000	£'000	£'000	£'000	£'000
Core Capital Programme					
Networks	5				5
End User Computing (formerly Bus Prod)	100				100
Core Infrastructure	1,397				1,397
Joint Surrey/Sussex IT Strategy (Sussex share only)	4,133	3,983	1,283	1,256	10,655
Joint SERIC IT Strategy (Sussex share only)	288	214			502
Total Information Technology Strategy	5,923	4,197	1,283	1,256	12,659
Fleet Strategy	3,526	3,467	2,995	2,987	12,975
Specialist Crime	893			92	985
Criminal Justice	74				74
Operations Department	889	479	252	200	1,819
Communications	325	50	50		425
Core Capital Programme excluding IT Strategy	5,707	3,996	3,297	3,279	16,278
Total Core Capital Programme incl. IT Strategy	11,630	8,193	4,580	4,535	28,937
Major Change Initiatives	5,604	204			5,808
Total Estates Strategy	15,141	3,584	4,970	1,500	25,195
Total Asset Replacement Programme	550				550
Total Investment Programme	32,924	11,980	9,550	6,035	60,489

ESTIMATED RESERVE BALANCES

	Investment		Single Purpose				Contingency and Risk		General	
USABLE RESERVES	Capital and Investment Reserve	Capital Receipts	Asset Seizures	Delegated Budget Holder Reserve	Sussex Safer Roads Partnership	PFI	Insurance	Operational	General Reserve	Total Reserves
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Audited Balance at 31/3/15	33,141	7,896	262	7,350	2,003	12,794	1,874	2,450	10,807	78,577
Approved Contributions	1,234	2,694	413	2,110	162				0	6,613
Outturn Transfer Requests	(10,780)			864			1,749			(8,167)
Approved Commitments		(1,720)	(310)	(1,970)	(30)					(4,030)
Transfers Between Reserves	992			(992)						0
Estimated Balance at 31/3/16	24,587	8,870	365	7,362	2,136	12,794	3,623	2,450	10,807	72,994
2016-17										
Approved Contributions	1,237									1,237
Estimated Contributions		4,800								4,800
Estimated Commitments	(15,381)	(13,670)		(4,864)	(289)					(34,204)
Approved Commitments				(450)						(450)
Estimated Balance at 31/3/17	10,442	0	365	2,048	1,847	12,794	3,623	2,450	10,807	44,377
2017-18										
Estimated Contributions		4,050								4,050
Estimated Commitments	(7,526)	(4,050)			(279)					(11,855)
Estimated Balance at 31/3/18	2,916	0	365	2,048	1,568	12,794	3,623	2,450	10,807	36,572
2018-19										
Estimated Contributions		2,500								2,500
Estimated Commitments	(5,405)	(2,500)			(52)					(7,957)
Approved Commitments										0
Transfers Between Reserves	2,489			(1,733)					(756)	0
Estimated Balance at 31/3/19	0	0	365	315	1,516	12,794	3,623	2,450	10,051	31,115
2019-20										
Estimated Contributions		4,000								4,000
Estimated Commitments		(2,850)								(2,850)
Estimated Balance at 31/3/20	0	1,150	365	315	1,516	12,794	3,623	2,450	10,051	32,265



To:	The Sussex Police & Crime Panel
From:	The Sussex Police & Crime Commissioner
Subject:	Police & Crime Plan 2017/21
Date:	23 September 2016
Recommendation:	That the Police & Crime Panel note the report.

1.0 Police & Crime Plan 2017/21

- 1.1 The Sussex Police & Crime Commissioner (PCC) has a statutory duty to set the police and crime objectives for their area through a Police & Crime Plan. The prescribed content of the Plan is set out in Chapter 3 – Section 7(1) of the Police Reform and Social Responsibility Act 2011 (PRSRA).
- 1.2 The current Plan was approved by the Sussex Police & Crime Panel on 11 January 2013 and has been refreshed annually in accordance with Section 5(9) PRSRA. This Plan also remains valid until 31 March 2017.
- 1.3 Work on the Police & Crime Plan 2017/21 has begun and will include shaping, developing and designing community safety priorities which reflect accurately the expectations of the public. The Plan is intended to cover the (second) four-year term of office of the PCC and will again be refreshed annually.
- 1.4 The PCC has confirmed the four policing and crime objectives for 2017/21 as follows:
 - Strengthening local policing;
 - Working with local communities and partners to keep Sussex safe;
 - Protecting our vulnerable and helping victims cope and recover from crime and abuse; and
 - Improving access to justice for members of the public.
- 1.5 The aims which underpin each of these objectives are still being developed. These underpinning aims will set out the core activities required to ensure the four policing and crime objectives are delivered.
- 1.6 The draft Plan will be presented to the Panel meeting on 20 January 2017 for the Panel to formally review in accordance with Chapter 4 – Section 28(3) of the PRSRA.
- 1.7 Further to any recommendations made by the Panel, the new Plan will be launched as soon as is practicable after the meeting and, in any case, before the 31 March 2017.

2.0 Reference Group and Working Group

- 2.1 The PCC has established a Reference Group to assist in the development and design of the new Plan. The Reference Group comprises of representative members from Sussex Police, community safety and criminal justice partners.
- 2.2 The role of the Reference Group is to develop an understanding of the work being undertaken by the PCC and to comment and provide feedback on the new Plan. The Reference Group has met twice (30 June and 26 August 2016) and is scheduled to meet again in December.
- 2.3 As in previous years, the Panel has been invited to establish a Working Group to act as a critical friend to the PCC in the development of the new Plan. The Working Group met on 31 August 2016 to review and comment on the policing and crime objectives and underpinning aims and will meet again in December.
- 2.4 The Working Group will also consider the assumptions and aspirations underlying the development of the proposed budget and precept for 2017/18.

3.0 Public Consultation

- 3.1 In developing the Plan, the PCC is also required to consider the views of the local community and victims of crime. These views will be sought via a full public consultation process to which all partners will be invited to participate.
- 3.2 It is proposed that part of this consultation process will include a joint survey in partnership with Brighton & Hove City Council, East Sussex County Council and West Sussex County Council. Face-to-face consultation will also take place through the PCC's #TalkSussex programme.
- 3.3 Further details regarding the public consultation will be made available in due course.

Mark Streater

Chief Executive, Office of the Police & Crime Commissioner

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Police and Crime Panel – Work Programme 2016/17

Item	Lead Officer	Objectives and comments	Update
Committee 23 September			
PRAM despatch: 6 September		PRAM date: 13 September	Formal despatch: Wed 14 September
Medium Term Financial Forecast and Budget Timetable 2016/17	OSPCC	Report setting out the MTFF and the budget timetable ahead of the panel meeting in January 2017.	
Quarterly Review of PCC Complaints	Clerk to the Panel	Review of the complaints received, complaints handling and current status.	
Committee 20 January 2017			
PRAM despatch: 3 January 2017		PRAM date: 9 January 2017	Formal despatch: 11 January 2017
Proposed Precept 2017/18	OSPCC	To review and make reports and recommendations on the proposed precept for 2017/18.	
Police and Crime Plan	OSPCC	To approve the proposed Police and Crime Plan for to the Police and Crime Plan 2017/21.	
Final report of the Annual Plan/Precept Working Group	Clerk to the Panel	To report the outcomes of the Police and Crime Plan working group, which has acted as critical friend to the development of the proposed precept, budget and plan.	
Half-yearly Police and Crime Plan Monitoring Report	OSPCC	Report providing an update on performance against objectives in the Police and Crime Plan (to be combined with the Amendment to Plan item).	
Complaints against the PCC	Clerk to the Panel	Quarterly summary of complaints	
Committee 20 February 2017			
PRAM despatch:		PRAM date:	Formal despatch: 9 February
Provisional meeting for consideration of the revised precept		Provisional meeting date for consideration of the revised precept for 2017/18 (if needed).	

Committee 7 April 2017			
PRAM despatch: tbc		PRAM date: tbc.	Formal despatch: 29 March
Complaints against the PCC	Clerk to the Panel	Quarterly summary of complaints	

Sussex Police and Crime Panel

23 September 2016

Complaints about the Police and Crime Commissioner

Report by The Clerk to Sussex Police and Crime Panel

Recommendations

That the Panel considers the complaints against the Commissioner since the last meeting, and any action that the Panel might take in respect of these.

1. Background

- 1.1 In accordance with the Elected Local Policing Bodies (Complaints and Misconduct) Regulations 2011, the Sussex Police & Crime Panel (PCP) is responsible for the initial handling of complaints against Sussex Police and Crime Commissioner (PCC).
- 1.2 At its meeting of 26 November 2012 the Panel decided to delegate its initial handling duties to the Clerk to Sussex Police and Crime Panel, and to consider a report of the complaints received, quarterly.
- 1.3 Serious complaints (those alleging criminal conduct) are referred automatically to the Independent Police Complaints Commission (IPCC). A sub-committee meets to consider complaints against the PCC requiring informal resolution (those considered "non-serious").

2. Correspondence Received from 21 June 2016 to 11 September 2016

- 2.1 The Panel takes the view that all correspondence raising issues with policing in Sussex should be recorded, whether or not the issues fall within the Panel's statutory remit.
- 2.2 During the subject period, four people contacted the Panel to raise issues, and all were recorded. The Clerk to the Panel considered this correspondence to determine if any matters raised fell within the remit of the Panel.

Complaints

- 2.3 During the subject period one correspondent raised issues which constituted a serious complaint, as defined by the Regulations (see 1.3).
- 2.4 One correspondent raised an issue which constituted a non-serious complaint, as defined by the Regulations (see 1.3).

Correspondence Recorded, but not Considered by the Clerk to be a Complaint within the Panel's Remit:

2.5 Concerning correspondence received and determined by the Clerk to the Panel not to be (within the terms of the Regulations) a complaint within the Panel's remit:

2.5.1 Two individuals contacted the Panel with allegations concerning operational Sussex Police matter. These are the responsibility of the Chief Constable, not the PCC, and therefore not within the remit of the Panel.

Correspondence Recorded, and Considered by the Clerk to be a Complaint within the Panel's Remit:

2.6 Concerning correspondence received and determined by the Clerk to the Panel to be (within the terms of the Regulations) a complaint within the Panel's remit:

2.6.1 One individual made a non-serious complaint about comments the PCC made on Twitter on 24 June 2016, following the result of the EU referendum. After viewing the archived webcast, the individual was satisfied by the account provided by the PCC when questioned on this issue by the Panel at its meeting on 4 July, and asked that the matter be taken no further.

2.6.2 Following advice received from Sussex Police, the Clerk to the Panel reconsidered an allegation that the Commissioner had allegedly breached the terms of the Police and Crime Commissioner Elections Order 2012, a criminal offence, by making a false public statement in respect of expense claims.

In accordance with duties under The Elected Local Policing Bodies (Complaints and Misconduct) Regulations 2012, the Clerk (on behalf of the Panel) referred the serious complaint to the IPCC on 9 August. The referral does not imply any view of the Panel as to the truth of the allegation.

The IPCC will decide whether or not the allegations need to be investigated, and will inform the Panel of its determination in due course.

3. Resource Implications and Value for Money

3.1 The cost of handling complaints is met from the funds provided by the Home Office for the operation and administration of Sussex Police and Crime Panel.

4. Risk Management Implications

4.1 It is important that residents can have confidence in the integrity of the system for handling complaints against the Sussex Police and Crime Commissioner and their Deputy (where one has been appointed).

5. Other Considerations – Equality – Crime Reduction – Human Rights

5.1 Not applicable

Tony Kershaw

Clerk to Sussex Police and Crime Panel

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Sussex Police and Crime Panel**23 September 2016****Written Questions****Report by the Clerk to the Police and Crime Panel**

The table below provides a schedule of the written questions received prior to this meeting and where possible responses have been included. Responses will be tabled at the meeting that were not available at the time of despatch. Written Questions must be received 2 weeks before a meeting of the Panel and the Commissioner or Panel Chairman is invited to provide a response by noon of the day before the meeting.

Questions that relate to operational matters of Sussex Police will be passed to a relevant officer at Sussex Police for a response and a brief summary of the question will be provided below. For the current meeting 3 questions have been received for a response by the Commissioner.

Question	Response
<p>When is something going to be done about the appalling level of street drinking in Hastings town centre? The associated daytime group drunkenness, drug taking and begging is not just an awful image to present to visitors to Hastings and to shoppers, including families with young children, but I feel sure is a significant factor in local crime.</p> <p>Mr Colin Grimshaw, Hastings</p>	<p>Thank you for this question, I am very aware of the emerging issues in Hastings and St Leonards and the impact that they are having. I have met with Sussex Police and other agencies to discuss ways that this antisocial behaviour can be addressed.</p> <p>In August Sussex Police launched an operation in the town centre to identify and target antisocial behaviour, and to enforce the designated public place order. A number of arrests were made during this time for a variety of offences.</p> <p>In relation to the street community, Sussex Police are currently working with a number of services and agencies around the issue. There is a vulnerable group of individuals with many complex needs and they require a multiagency response, and enforcement alone may not always be the right option. Agencies involved include Hastings Borough council, SHORE (Sussex Homeless Outreach Reconnection and Engagement), St Mungos, Seaview, Housing, and NHA. Hastings also has a dedicated rough sleeper officer working as part of this multiagency response.</p> <p>Sussex Police are continually addressing and improving how they work with other agencies to address issues raised in relation to drug use by individuals as some of them are also vulnerable or already undertaking rehabilitative treatment. They also rely on intelligence or information to target drug dealing in Hastings and Rother.</p> <p>If Mr Grimshaw would like to make any specific reports of anti-social behaviour, he can do that</p>

	<p>by reporting them to Sussex Police. If there has been an incident reported, that he would like an update on, he can call my office on 01273 481561 and we will put him in touch with the local team.</p>
<p>Please can you explain why the Police are no longer providing detailed burglary details to Adur NHW for their newsletter, which was the only way you had left to communicate with members of the public who do not have computers, since the demise of proactive policing?</p> <p>David Hansford, Lancing Community Panel</p>	<p>In April 2016 Sussex and Surrey Police launched a new Neighbourhood Alert system called 'In the Know.' This system is more sophisticated than the previous one and allows the messages that they send to be tailored to the communities they are serving.</p> <p>Sending long lists of individual cases of less serious crime to lots of smaller areas within Sussex was time consuming for the Police and did not provide any real value or benefit for policing or the public.</p> <p>Instead Sussex Police now provide subscribers including Neighbourhood Watch (NHW) with weekly summaries of crime trends, crime prevention advice and information where appropriate, of policing in the district where those subscribers live.</p> <p>The weekly summary lists crime trends, including burglaries, if relevant, and the summary can be shared with people who may be interested in receiving it, including sharing with those that may not have access to a computer. If you are not receiving these summaries, please contact my office and we will liaise with the appropriate officers within the Force to make sure that you receive them in the future. For those subscribers or for NHW co-ordinators who still want to know or share more local level crime data not featured in the weekly bulletins, this can be found on www.police.uk by typing in your postcode.</p> <p>As well as weekly bulletins, if there is a need based on threat, risk and harm, Sussex Police will send information about higher priority or more serious crime and incidents through individual messages called 'alerts' to those living in the area affected. These crimes may also appear on the Sussex Police website (www.sussex.police.uk) as a press release, and will be posted to social media through the local district accounts and where appropriate the Force social media accounts.</p>

No Background Papers